



# SHREDEASY

Destroying your documents & data

## Need documents or data to be destroyed, securely and reliably?

### Talk to Shred Easy.



- For business & home
- Regular scheduled collections
- One-off cleanouts
- Secure containers supplied

- Certificate of Destruction issued
- Computer & hard drive destruction
- Uniform destruction service
- All materials recycled

Servicing the greater Brisbane area, and South East Queensland in general.

shredeasy.com.au | Phone (07) 3823 4440  
Unit 4, 2 - 4 Steel Street, Capalaba, Queensland 4157



**For secure onsite or offsite shredding,  
you need only call ShredEasy.**

## Why ShredEasy?

The destruction of confidential data and documents is part of the cycle of any business.

No matter whether you need a one-off cleanout or a regular collection service, you are just wanting to get rid of sensitive documents, hard drives or other magnetic media, our confidential shredding services offer you peace of mind from the worry of data theft, along with compliance with government regulations, and environmentally-friendly credentials.

### Security From Data Theft

Fraudulent activity and identity theft is rampant, and only looking to increase. Protecting your private and confidential information has never been more important, for both paper and digital storage.

Confidential data includes everything from names and email addresses of your contacts or employees to sensitive information on salaries, through to confidential proposals. This data must be destroyed securely or it can be used for crimes ranging from individual identity theft to large-scale fraud.

Using a full service data destruction company can allow you and your employees to focus on your work, without worrying about document destruction. ShredEasy can offer onsite or offsite mobile shredding services for your business, regardless of size and frequency.

By shredding your data properly, you make it impossible for it to be used for fraudulent purposes. You protect yourself, your customers, and your business. Plus, we shred documents and dispose of the waste in a safe and environmentally friendly way.

We know each company will have different needs and reasons for choosing our services. No matter what your requirements, we have a solution that can give you what you need. To find out more or get a tailored quote, get in touch with us today.

## Certified Shredding

ShredEasy is a member of National Association of Information Destruction (NAID), which is the international trade association for companies who provide information destruction services.



We are also currently working to achieve ISO 9001 & ISO 14001 accreditations. Our team of experts ensures that we stay up to date with all legislation and best practices for the destruction and shredding industries.

### Compliance

By using a professional document shredding and destruction firm, you are able to ensure compliance with crucial data protection laws. At ShredEasy, we issue you with a Certificate of Destruction as solid proof that your data has been properly and securely destroyed.

Your customers will expect you to keep their information safe, and that you comply with the The Privacy Act, and by engaging ShredEasy, you can be confident that you are meeting their expectations.

### Environmentally Friendly

Another great feature of our service is that your waste is handled in an environmentally friendly way. Wherever possible, we recycle the material we collect. This means that less of your paper, products, and equipment end up in landfill.

The recycled pulp that we create from document shredding is baled up and re-used for packaging and other purposes.

Your clients will see that your business acts with responsibility and accountability by following a process that supports the future of our planet. And if having an environmental policy is important to your branding, using ShredEasy to manage your waste matter can only add value to that brand equity.

# No matter what you need destroyed, ShredEasy can manage it efficiently, and securely.

## 📍 Offsite Shredding

Your business security is vital to your overall operations, and making sure that your confidential business and personal data is disposed of safely has never been more important.

ShredEasy's experienced staff provide a secure data and document collection service, which protects your information at every stage of the process without compromise.

## 📍 Onsite Shredding

All businesses generate paper or other materials which will need to be destroyed for storage and security reasons. Companies or sole traders can risk hefty fines and criminal prosecution should they ignore their legal obligation to undertake document destruction.

ShredEasy makes secure document shredding easy by bringing our mobile shredding service to your office.

## 📍 Regular or One Off

Security breaches can cost considerable time and money, so having a regularly scheduled shredding service in place will alleviate any worries you might have for the security of your business.

Our services offer you convenience and security, with collection timings arranged to suit you specifically.

## 📍 Commercial & Industrial Shredding

ShredEasy is experienced in providing the right service for your business through developing customised solutions to manage your secure document and digital data destruction.

Being a specialised confidential waste destruction service for commercial and industrial shredding, Shred Easy can tailor a Confidential Waste Management Package to suit your companies needs, however large or small your business.

## 📍 Uniform Destruction

Your companies uniforms are an immediate method of identification for your business, and for your staff members. Having old uniforms hanging around offers an easy way for a criminal to impersonate your staff members, leaving you open to fraud and corporate identity theft. It is vital that you have old uniforms securely destroyed, so this worry can be eradicated.

Whether you have updated your company's uniform style or have a past employee uniform, or just have unusable workwear, you can have complete confidence that ShredEasy will collect and shred these items in the most efficient and safe manner.

Your business may require this service as a regular collection, or you may just have a backlog of uniforms that need to be dealt with – call us to find out what is best for your situation.

## 📍 Domestic Shredding Services

Make sure you, your family, and your business is protected from identity fraud – have your personal documents, financial statements, family information and business papers securely destroyed to ensure your future is safe.

It only takes 2 pieces of personal information: bills, bank statements, even council rates notices for someone to rebuild an existing identity. Don't let it happen.

ShredEasy can help you with either onsite or offsite shredding services that make it easy to protect you, your family and your business.

## 📍 Technology Destruction

When you delete data from your business computers, hard drives and/or external drives, it's gone, right? Sorry, that's not correct.

Data and files remain accessible until either overwritten by specific software, or the computer or housing on which they were stored is physically destroyed.

The team at ShredEasy are experienced in secure data and digital media disposal, ensuring accurate recording of serial numbers no matter if you would like your hardware destroyed onsite or offsite.

## 📍 Recycling

Shredding your secure documentation is one thing, protecting the environment is another, right?

Wrong. When you engage ShredEasy for your confidential documentation destruction, you are not only protecting your business and identity, you are also looking after the environment. As part of our regular process, all shredded material is taken to a recycling plant for the creation of future products.

So while you are creating more space in your workplace, saving your business time and money, you are also looking after the planet. Nice one.

## 📍 Mobile Phone Destruction

We've all got mobile phones. Our kids have them, we have them, and our friends have them.

They are without doubt a vital part of everyday life, while also becoming a crucial tool for most businesses. They do, however, have a finite life span, plus new models and functionality are constantly being added, so handsets are regularly being updated or replaced.

After this happens, in order to protect the confidential data kept on the phone and the old SIM card, the mobile phone should be securely and safely destroyed.

Protect your contact details, photos, and other confidential information by choosing ShredEasy's professional mobile phone destruction services.

ShredEasy brings solid experience and knowledge to the secure destruction of your confidential information.

## Secure Containers

With our regular collection shredding services, we provide a special container for your office, offering both convenience and security. For your confidential documents, we can provide a range of secure containers from large wheelie bins to smaller lockable cabinets. Whichever container you choose, they are on loan to you for as long as you keep the regular service.

Once you have the secure container on premises, we can arrange a regular pick-up as frequently or as infrequently as suits you.

## Our Experience

ShredEasy brings over 19 years of experience within the secure shredding industry to their clients, offering the best in customer service, with up to date confidential document destruction.

We know that with any confidential information, be it paper or digital, you need a secure shredding company you can trust. Our management team has been successfully operating in secure document shredding since 1995, and brings an extensive understanding of clients needs to the table.

Our staff are rigorously screened, and are completely aware of your requirements for a confidential approach to your document destruction.

As a member of NAID ANZ, the National Association for Information Destruction, you know that you are getting a professional and comprehensive approach no matter how large or small your requirement is.

Our focus is on delivering the best possible secure shredding service for you, one you can trust again and again.



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